



# Board of Education

Public Meeting  
April 28 , 2020



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*Robert Projansky*  
*Mindy Oppen*  
*Mary Mokris*  
*Jordan Shumofsky*  
*Matthew Atlas*  
*Michael Halik*  
*Linda Freda, Ed.D.*

**NORTH CALDWELL BOARD OF EDUCATION  
NOTICE OF PUBLIC SESSION  
VIA ZOOM MEETING**

<https://ncboe.zoom.us/j/99527311423?pwd=bnI5WDJETT5UzF2eGhUZXRtTXozQT09>

**April 28, 2020  
7:30 P.M.**

**AGENDA**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. COMPLIANCE STATEMENT**

In compliance with the Open Public Meetings Act, notice of this meeting has been properly advertised in the designated newspaper and the agenda has been posted at the appropriate locations.

In addition, we have posted a notice on the Entrances of Grandview Elementary School and Board of Education Website that this meeting will be done via the Zoom Online Meeting Platform.

**4. ROLL CALL**

**5. ACTION ITEM**

• **Organizational Resolutions**

O1. Approve the use of the Zoom Online Meeting Platform to conduct the April 28, 2020 Board Meeting.

**6. BOARD PRESIDENT'S REPORT**

**7. SUPERINTENDENT'S REPORT**

**8. 2020-2021 SCHOOL BUDGET PRESENTATION**

**9. PUBLIC RECOGNITION**

**10. ACTION ITEMS**

• **General Resolutions**

G1. Approve field experience hours for Montclair State University Student

G2. Approve field experience/student teaching for Caldwell University Student

G3. Approve Clinical Staffing Agreement with Homecare Therapies

G4. Approve Business Administrator's 2019-2020 Merit Goals

G5. Approve disposal of broken or obsolete technology

G6. Approve contract with PG Chambers School for 2020-2021 School Year

G7. Approve contract with Harbor Haven LLC for July 27, 2020 to August 14, 2020

• **Business Resolutions**

B1. Approve Public and Confidential Minutes of February 25, 2020

B2. Approve February 21, 2020 Hand Check Register

B3. Approve February 14, 2020 Payroll

B4. Approve Title I Tutoring for February 2020

B5. Approve February 27, 2020 Hand Check Register

B6. Approve March 9, 2020 Bills and Claims

- B7. Approve February 27, 2020 Hand Check Register
- B8. Approve February 28, 2020 Payroll
- B9. Approve January 2020 Board Secretary Report
- B10. Approve January 2020 Secretary Treasurer Report
- B11. Approve March 13, 2020 Payroll
- B12. Approve January 2020 Line Item Transfers
- B13. Approve Public and Confidential Minutes of March 17, 2020
- B14. Approve 2020-2021 School Budget
- B15. Approve Digital submission of application for the 2020 Safety Grant Program
- B16. Approve March 31, 2020 Hand Check Register
- B17. Approve February 2020 Board Secretary Report
- B18. Approve February 2020 Secretary Treasurer Report
- B19. Approve March 31, 2020 Payroll
- B20. Approve April 9, 2020 Payroll
- B21. Approve March 26, 2020 Bills and Claims
- B22. Approve March 26, 2020 Hand Check Register
- B23. Approve March 26, 2020 Hand Check Register
- B24. Approve April 28, 2020 Bills and Claims
- B25. Approve April 28, 2020 Bills and Claims
- Personnel Resolutions
- P1. Approve Child Rearing Leave Extension
- P2. Approve Family Leave for listed employee

- 12. OLD BUSINESS
- 13. NEW BUSINESS
- 14. ADJOURN TO CONFIDENTIAL SESSION

The next scheduled public meeting of the Board will be held on May 12, 2020 via an online Zoom Meeting.

Posting: Board Members, Principals, NCPE Co-Presidents, NCEA Co-Presidents, Caldwell Progress Press Member, Board Office, Schools, and Town Hall.



**ORGANIZATIONAL RESOLUTIONS**

- O1. RESOLVED** that the Board of Education approve the use of the Zoom Online Meeting Platform, to conduct the April 28, 2020 Board Meeting in compliance with A-3850 which was signed by Governor Murphy on March 20, 2020 so that Board of Education business can continue, during the State of Emergency for the COVID-19 crisis.

Moved:

Seconded:

Yes:

No:

GENERAL RESOLUTIONS

- G1. **RESOLVED** that the Board of Education approve **Ralph Marotti**, a Montclair State University student, to complete 35 hours of field experience in Grandview School effective February 28, 2020.

Moved:

Seconded:

Yes:

No:

- G2. **RESOLVED** that the Board of Education approve **Victoria Lutz**, a Caldwell University student, for field experience/student teaching in Grandview School effective September 3, 2020.

Moved:

Seconded:

Yes:

No:

- G3. **RESOLVED** that the Board of Education approve the Clinical Staffing Agreement with **Homecare Therapies** to provide, on an as-needed and as-requested basis, a full range of staffing services including Registered Nurses, Licensed Practical Nurses, Certified Nurse Assistants, Health Aides and other Clinical professionals effective February 11, 2020 through June 30, 2020, as per the listed hourly rates.

Moved:

Seconded:

Yes:

No:

- G4. **WHEREAS**, pursuant to N.J.A.C. 6A:23A-3.1 and its contract with the Business Administrator, Michael Halik, the Board of Education established a quantitative merit goal for the Business Administrator for the 2019-2020 school year, and

**WHEREAS**, the Board of education has now reviewed indicators of the achievement of that goal; therefore, be it

**RESOLVED** that the Board of Education makes the following determination and directs that its determination be submitted to the Executive County Superintendent of Schools for approval before payment as required by law:

Quantitative Goal	Status
1. The Business Administrator will implement an online Requisition System for Purchase Orders so that employees enter requisitions and administrators can approve them on line. Following this, the Business Administrator will revise the Standard Operating Procedures Manual.	Achieved
2. The Business Administrator will investigate a TPA - Third Party Administrator for the districts 403B and 457 Plans, to reduce potential liability for the school district.	Achieved

Moved:

Seconded:

Yes:

No:

- G5. RESOLVED** that the Board of Education approve disposal of the following broken or obsolete technology equipment :

HP LaserJet 1200      Serial # CNBJG6661      Tag#00445

Moved:

Seconded:

Yes:

No:

- G6. RESOLVED** that the Board of Education approve the contract with P.G. Chambers School, effective for the 2020-2021 school year to commence on July 6, 2020, at a tentative tuition rate of 81,912.60, for student #8005571.

Moved:

Seconded:

Yes:

No:

- G7. RESOLVED** that the Board of Education approve the contract with **Harbor Haven LLC**, for the period extending from July 27 through August 14, 2020, at a total cost not to exceed \$5995.00 (Tuition \$5,050/ Aide \$945) for student #8005279.

Moved:

Seconded:

Yes:

No:

BUSINESS RESOLUTIONS

- B1. **RESOLVED** that the Board of Education approve the **Public & Confidential Minutes of February 25, 2020.**

Moved:

Seconded:

Yes:

No:

- B2. **RESOLVED** that the Board of Education approve the **February 21, 2020, Hand Check Register** in the amount of \$28,321.39.

Moved:

Seconded:

Yes:

No:

- B3. **RESOLVED** that the Board of Education approve the **February 14, 2020, Payroll** in the amount of \$396,124.17.

Moved:

Seconded:

Yes:

No:

- B4. **RESOLVED** that the Board of Education approve the attached Title I Tutoring for **February 2020** in the amount of \$15,262.50.

Moved:

Seconded:

Yes:

No:

- B5. **RESOLVED** that the Board of Education approve the **February 27, 2020, Hand Check Register** in the amount of \$172.15.

Moved:

Seconded:

Yes:

No:

- B6. **RESOLVED** that the Board of Education approve the **March 9, 2020, Bills and Claims** in the amount of \$218,255.37.

Moved:

Seconded:

Yes:

No:



- B7. RESOLVED** that the Board of Education approve the **February 27, 2020, Hand Check Register**, in the amount of \$23,669.22.

Moved:

Seconded:

Yes:

No:

- B8. RESOLVED** that the Board of Education approve the **February 28, 2020, Payroll** in the amount of \$335,309.71.

Moved:

Seconded:

Yes:

No:

- B9. RESOLVED** that the Board of Education approve the attached Board Secretary's and Treasurer's **Monthly Financial Reports** for January 2020.

Moved:

Seconded:

Yes:

No:

- B10. WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of January 2020, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

**RESOLVED** that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of January 2020, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Moved:

Seconded:

Yes:

No:

**B11. RESOLVED** that the Board of Education approve the **March 13, 2020, Payroll** in the amount of \$373,875.10.

Moved:

Seconded:

Yes:

No:

**B12. RESOLVED** that the Board of Education approve the January 2020 line item transfers.

North Caldwell Board of Education					
LINE ITEM TRANSFERS					
Date: January 31, 2020					
To account #	Account Name	Amount	From account #	Account Name	Amount
11-000-100-569-000-00	TUITION - OTHER	100.00	11-000-230-334-000-00	ARCH/ENGINEERING SERV	(1,000.00)
11-000-213-300-050-00	NURSE PURCHASE SER - GLD	600.00	11-000-230-530-050-00	TELEPHONE GOULD/MTN	(1,500.00)
11-000-219-339-060-00	CONSULTANT FEES	1,800.00	11-000-230-530-060-00	TELEPHONE GRANDVIEW	(1,500.00)
11-000-230-530-000-00	TELEPHONE BD.OFFICE	1,000.00	11-000-261-610-050-02	MAINT SUPPLIES -GOULD	(2,500.00)
11-000-230-530-000-01	POSTAGE	5,000.00	11-000-261-610-060-03	MAINT SUPPLIES - GDV	(2,500.00)
11-000-251-580-000-00	CENTRAL OFFICE TRAVEL	500.00	11-000-262-520-000-00	PROPERTY INSURANCE	(5,000.00)
11-000-261-610-000-01	MAINT SUPPLIES - DIST	15,000.00	11-000-262-520-000-00	PROPERTY INSURANCE	(1.00)
11-000-262-441-000-00	PARKING LOT LEASE	1.00	11-000-270-511-000-00	TRANSPORTATION: REGULAR	(15,000.00)
11-000-270-515-000-00	TRANSPORTATION: SPECIAL	30,000.00	11-000-291-270-000-01	HEALTH BENEFITS	(25,000.00)
11-190-100-610-060-01	SUPPLIES: GENERAL GDVIEW	12,000.00	11-190-100-640-060-00	TEXTBOOKS: GRANDVIEW	(12,000.00)
	Total Transfers	66,001.00		Total Transfers	(66,001.00)
					0.00

Moved:

Seconded:

Yes:

No:

**B13. RESOLVED** that the Board of Education approve the **Public & Confidential Minutes of March 17, 2020.**

Moved:

Seconded:

Yes:

No:

- B14. RESOLVED** that the North Caldwell Board of Education approve the 2020-2021 School Budget as follows:

	<u>BUDGET</u>	<u>LOCAL TAX LEVY</u>
General Fund	\$ 14,493,734	\$ 13,293,220
Special Revenue Fund	\$ 195,594	
Debt Service Fund	\$ 584,875	\$ 584,875
Total Budget	\$ 15,274,203	\$ 13,878,095

The above Tax Levy includes an allowable enrollment adjustment.

The school district has proposed programs and services in excess of the Adequacy Budget adopted by the State Board of Education. Information on this budget and the programs and services it provides is available from the district's Board Office.

Moved:

Seconded:

Yes:

No:

- B15. RESOLVED** that the Board of Education approve digital submission of application for the 2020 Safety Grant Program to enhance school security through the New Jersey Insurance Group (NJSIG) in the amount of \$1,415.26.

Moved:

Seconded:

Yes:

No:

- B16. RESOLVED** that the Board of Education approve the **March 31, 2020, Hand Check Register**, in the amount of \$210,112.00.

Moved:

Seconded:

Yes:

No:

- B17. RESOLVED** that the Board of Education approve the attached Board Secretary's and Treasurer's **Monthly Financial Reports** for February 2020.

Moved:

Seconded:

Yes:

No:

- B18. WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of February 2020, no budgetary line item account has

encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

**RESOLVED** that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of February 2020, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Moved:

Seconded:

Yes:

No:

**B19. RESOLVED** that the Board of Education approve the **March 31, 2020, Payroll** in the amount of \$337,110.38.

Moved:

Seconded:

Yes:

No:

**B20. RESOLVED** that the Board of Education approve the **April 09, 2020, Payroll** in the amount of \$358,718.86.

Moved:

Seconded:

Yes:

No:

**B21. RESOLVED** that the Board of Education approve the **March 26, 2020, Bills and Claims**, in the amount of \$200,782.42.

Moved:

Seconded:

Yes:

No:

**B22. RESOLVED** that the Board of Education approve the **March 26, 2020, Hand Check Register**, in the amount of \$23,795.93.

Moved:

Seconded:

Yes:

No:

**B23. RESOLVED** that the Board of Education approve the **March 26, 2020, Hand Check Register**, in the amount of \$26,757.42.

Moved:

Seconded:

Yes:

No:

**B24. RESOLVED** that the Board of Education approve the **April 28, 2020, Bills and Claims**, in the amount of \$240,125.87.

Moved:

Seconded:

Yes:

No:

**B25. RESOLVED** that the Board of Education approve the **April 28, 2020, Bills and Claims**, in the amount of \$8,916.06.

Moved:

Seconded:

Yes:

No:

PERSONNEL RESOLUTIONS

- P1. **RESOLVED** that the Board of Education approve a Child Rearing Leave extension for **Allison Goldfarb** from April 1, 2020 to June 15, 2020.

Moved:

Seconded:

Yes:

No:

- P2. **RESOLVED** that the Board of Education approve Family Leave for **Christina Kallanxhi** effective May 6, 2020 to October 16, 2020.

Moved:

Seconded:

Yes:

No: